



Registration Form (Page 1)
St. Paul's UMC 40th Christmas in October Arts & Craft Show
October 23 & 24, 2026
Friday & Saturday 9:00-4:00

Email: CraftFairAtStPauls@gmail.com

Cell Phone: (505)549-4260

Web site: <https://www.spumcabq.org/christmasinoctober>

There are 50 booths available that will be reserved in the order of completed registrations. Registration forms will be processed in the order received and considered complete when all stared (*) items below are included (information, photos, and payment). You will receive either an email or a phone confirmation when the registration is considered completed and/or when we need additional items. We reserve the right to reject any application for any or no reason.

Stared items (*) are required.

Name* _____

Name of Business _____

Address* _____

City/State/Zip* _____

Cell phone* _____ Home phone _____

Email address* _____

Web Page address _____

Describe your handmade art or craft items you will be selling **with primary craft(s)** listed first*
Attach sample photo(s) showing all craft items*.

I have read the attached **Arts And Craft Show Rules**. I understand all show rules and liability statements, and I agree to contractually abide by them.

Signature* _____



Registration Form (Page 2)

St. Paul's UMC 40th Christmas in October Arts & Craft Show October 23 & 24, 2026

Booths will be 8 feet wide by 5 feet deep.

Set up will be Thursday, October 22nd from 3:00-6:00 and Friday, October 23rd from 7:30-9:00.

Fees: (enter number of each requested item)

_____ \$75.00 per booth space for both days (**TABLES ARE NOT INCLUDED**)

_____ \$10.00 electricity access (limited availability based on date of completed request)

_____ \$10.00 rent for 8-foot table (limited availability based on date of completed request)
Note that free tables are not provided.

_____ Total Fee*

Payment can be by check payable to St Paul's UMC or VENMO @StPaulsABQ

Registration Form can be emailed to CraftFairAtStPauls@gmail.com or mailed to
St. Paul's UMC
Attn: Christmas in October
9500 Constitution Ave. NE
Albuquerque, NM 87112



Only complete Registration Forms (including required information, pictures, and fees) are processed and need to be received by September 1, 2026. Completed registration forms will be processed in the order received. Fees for applications not approved will be refunded.

Publicity: We plan to advertise using the Albuquerque Journal, newsletters, Facebook, signs, and other media. We will display information on our website and electronic sign. Flyers will be available for you to distribute to business locations, other crafters, friends, and neighbors.

Vendor Parking: Please park in the back lot on the Southeast side of St. Paul's UMC to provide parking spaces for your customers. We can make special arrangements for vendors in need of handicapped parking.



St. Paul's UMC Arts and Craft Show Rules (Page 3)

CraftFairAtStPauls@gmail.com (505)549-4260

Invitation:

Help us celebrate our 40th Christmas in October Arts and Craft Show. We would like to thank all who previously participated and welcome both former and new crafters to this year's event.

Place: St. Paul's UMC, 9500 Constitution Ave. NE, Albuquerque, NM 87112

Set-Up: Thursday, October 22nd from 3:00-6:00 pm and Friday, October 23rd from 7:30-9:00 am

Show: Friday, October 23rd and Saturday, October 24th from 9:00-4:00 pm

Booth Size: 8 feet wide by 5 feet deep

Booth Fee: \$75.00 per booth space for both days
\$10.00 Electricity access
\$10.00 Rent for an 8-foot table (note that free tables are not provided)

Both electricity access and table rentals have limited availability, and requests will be processed in the order of completed registration forms.

Display: Booth displays and chairs must be contained within the area allotted to comply with the Albuquerque Fire Department safety codes and show rules. Any vendor-owned table and skirt must be fire resistant and meet Albuquerque Fire Department rules. Fire Inspection will occur Friday morning, and failure to comply with Fire Dept rules might result in removal if not corrected.

Electricity: Only those requesting and approved will have electricity access. Because of a limited number of circuits and outlets, a maximum of 200 watts per wall booth is allowed. New Mexico law requires power strips and 14-gauge extension cords, which must be secured to the floor with duct tape. Vendors will provide their own power strips and cords. Approved vendors can plug in only **ONE** power cord or power strip. No exceptions. No personal heaters or fans are allowed in wall booths. No center booths may access electricity.

Vendor Material: Nothing may be nailed, tacked, taped, or displayed on St Paul's walls, doors, or floors, or on any exterior location on St. Paul's UMC property.

Refunds: Refunds cannot be provided after October 1, 2026. Refunds are subject to a \$10 processing fee. All fees will be refunded if any event dictates cancelling the event.



St. Paul's UMC Arts and Craft Show Rules (Page 4)

Liability:

No person or organization associated with St. Paul's United Methodist Church (UMC) or St. Paul's October Arts and Craft Show; or any St. Paul's UMC member, attendee, their partner, guest, child, guardian, relative, or service animal are responsible for any damage, loss, or misplacement of exhibit, booth materials, merchandise, or content within your booth space(s) or for any personal damages or injuries while on St Paul's UMC property during the show set-up or 2-day show.

Vendors accept responsibility for any damage or injury you may incur or cause to another person or for damage to St. Paul's property or another vendor's display, merchandise, materials, or content. By signing the registration form, you and your associates release St. Paul's UMC, St. Paul's Christmas in October Arts and Craft Show; any St. Paul's UMC organization; and/or any St. Paul's UMC member, attendee, their partner, guest, children, guardian, relative, or service animal from any civil actions, lawsuits, compensation of any form, legal fees, or damages of any type.

St. Paul's UMC reserves the right to reject any application for any or no reason.

Craft Booth Rules:

- Items **MUST** be handcrafted.
- A person must be present in booths for all show hours open to the public.
- Tables, chairs, and arts and craft items must remain in contracted locations. You may use your own set-up in your booth's physical boundaries.
- No loud or excessive music is allowed.
- No food or drink or any consumable is allowed to be sold.
- All items must be removed by 6:00 pm on October 24.

Food:

The Chapman Hall Kitchen will provide breakfast, lunch, and snack items for purchase at a reasonable price during show hours.

Prohibited Items:

- No tobacco products of any type (e.g., cigarette, e-cigarettes, cigar, snuff, chewing tobacco, or snuff pellets) are allowed inside St. Paul's UMC property.
- No firearms, fireworks, explosives, weapons, alcoholic beverages, THC/Marijuana products, or illegal drugs of any kind are permitted on St. Paul's UMC property.

Thank you for being a part of our Christmas in October Arts and Craft Show as a showplace for your talents.